



CERTIFICATE

This document is issued for the certification purposes as required by Article 8.12.4 of the Regulations on the implementation of the Norwegian/European Economic Area Financial Mechanisms 2014-2021 (the Regulations).

We confirm that procedures have been performed in order to provide assurance as to the relevance and conformity with the Regulations, national law and relevant national accounting practices of the costs claimed by the Project partner.

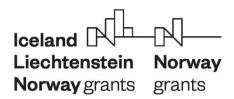
Project reference:	Fill in	
Project title:	Fill in	
Project partner:	Name of project partner	
Entity responsible for the certification:	Name of entity	
Type of entity:	☐ Auditor	☐ Competent Public Officer
Start date of incurred expenditure:	DD.MM.YYYY	
End date of incurred expenditure:	DD.MM.YYYY	
Actual expenditure incurred this period in PLN (see attached report ¹):	Fill in	

The [Auditor/Competent Public Officer] hereby certifies that:

- (i) The costs claimed by the Project partner are incurred in accordance with the Regulations on the EEA / Norwegian Financial Mechanisms 2014--2021.
- (ii) The cost claimed are incurred in accordance with the relevant law and national accounting practices.
- (iii) The [Auditor/Competent Public Officer] has not been involved in the preparation of the relevant financial statements and is independent of the donor project partner.

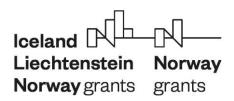
	For the Auditor/Competent Public Officer	Optional second signature
Name		
Signature		

¹ A breakdown of the costs certified should be provided with report as an annex to this certificate





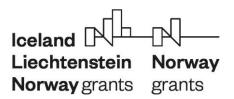
Position		
Date	DD.MM.RRRR	DD.MM.RRRR





REPORT

Date of report:	Fill in
Name and address of	Fill in
audited entity:	
Project number:	Fill in
Project title:	Fill in
Auditor declaration about	Fill in
independency: Names and identification	Fill in
of auditors' authorisations:	
Objectives of the audit:	The aim of the audit is to confirm that:
	The expenditures have been incurred within the eligible period and are in line with the eligibility rules;
	Expenditures are related to items approved under the project contract;
	Terms of the contract have been complied with and that adequate supporting documentation, including accounting records, exists.
Scope of the audit:	The audit includes the verification of:
	 reaching the objective of the project and compliance of project delivery with the project contract;
	 the correctness of accounting for expenditures incurred as part of the delivered project, their validity and method of their documenting and identifying them in accounting records;
	payments of expenditures related to the project;
	the reliability and promptness of project performance reports;
	• the promptness of the settlement of the received funds for project delivery;
	the methods of monitoring the project objectives;
	the methods of storing and securing project documentation;
	 acting in compliance with laws on accounting, public procurement and public finance, and following public finance discipline;
	the operation of the internal control system in relation to project delivery;
	acting in line with conclusions and recommendations from previous
Date of the audit:	inspections and audits.
Brief description of the	DD.MM.YYYY – DD.MM.YYYY
activities performed by	
audited entity, in the	
scope covered by the	
audit:	
Evaluation of the adequacy	
and efficiency of	
management and control systems, in relation to the	
Systems, in relation to the	<u> </u>





scope of the audit	
Information on the	
selection of the audit	
sample size and method of	
selection:	
Presentation of the audit	
results in the areas where	
irregularities have been	
found:	
(i) reaching the objective	
of the project and	
compliance of project	
delivery with the	
-	
project contract	
(ii) the correctness of	
accounting for	
expenditures incurred	
as part of the delivered	
project, their validity	
and method of their	
documenting and	
identifying them in	
accounting records	
(iii) payments of	
expenditures related	
to the project	
(iv) the reliability and	
promptness of project	
performance reports	
(v) the promptness of the	
settlement of the	
received funds for	
project delivery	
(vi) the methods of	
monitoring the project	
objectives	
(vii) the methods of	
storing and securing	
project documentation	
(viii) acting in	
compliance with laws	
on accounting, public	
procurement and	
public finance, and	
following public	
finance discipline	
(ix) the operation of the	
internal control system	
in relation to project	
delivery	
(x) acting in line with	
conclusions and	

