

REPORT

Date of report:	<i>Fill in</i>
Name and address of audited entity:	<i>Fill in</i>
Project number:	<i>Fill in</i>
Project title:	<i>Fill in</i>
Auditor declaration about independency:	<i>Fill in</i>
Names and identification of auditors' authorisations:	<i>Fill in</i>
Objectives of the audit:	<p>The aim of the audit is to confirm that:</p> <ul style="list-style-type: none"> • The expenditures have been incurred within the eligible period and are in line with the eligibility rules; • Expenditures are related to items approved under the project contract; • Terms of the contract have been complied with and that adequate supporting documentation, including accounting records, exists.
Scope of the audit:	<p>The audit includes the verification of:</p> <ul style="list-style-type: none"> • reaching the objective of the project and compliance of project delivery with the project contract; • the correctness of accounting for expenditures incurred as part of the delivered project, their validity and method of their documenting and identifying them in accounting records; • payments of expenditures related to the project; • the reliability and promptness of project performance reports; • the promptness of the settlement of the received funds for project delivery; • the methods of monitoring the project objectives; • the methods of storing and securing project documentation; • acting in compliance with laws on accounting, public procurement and public finance, and following public finance discipline; • the operation of the internal control system in relation to project delivery; • acting in line with conclusions and recommendations from previous inspections and audits.
Date of the audit:	DD.MM.YYYY – DD.MM.YYYY
Brief description of the activities performed by audited entity, in the scope covered by the audit:	<i>Fill in</i>
Evaluation of the adequacy and efficiency of management and control systems, in relation to the	<i>Fill in</i>

scope of the audit	
Information on the selection of the audit sample size and method of selection:	<i>Fill in</i>
Presentation of the audit results in the areas where irregularities have been found	
(i) reaching the objective of the project and compliance of project delivery with the project contract	<i>Fill in</i>
(ii) the correctness of accounting for expenditures incurred as part of the delivered project, their validity and method of their documenting and identifying them in accounting records	<i>Fill in</i>
(iii) payments of expenditures related to the project	<i>Fill in</i>
(iv) the reliability and promptness of project performance reports	<i>Fill in</i>
(v) the promptness of the settlement of the received funds for project delivery	<i>Fill in</i>
(vi) the methods of monitoring the project objectives	<i>Fill in</i>
(vii) the methods of storing and securing project documentation	<i>Fill in</i>
(viii) acting in compliance with laws on accounting, public procurement and public finance, and following public finance discipline	<i>Fill in</i>
(ix) the operation of the internal control system in relation to project delivery	<i>Fill in</i>
(x) acting in line with conclusions and recommendations from previous	<i>Fill in</i>

inspections and audits	
Information about identified irregularities (in details), with the analysis of their causes and effects:	<i>Fill in</i>
Recommendations on eliminating irregularities:	<i>Fill in</i>
Signatures:	